

Care For All Ages, Inc
(920) 432-8119

ASSISTED LIVING FACILITY CHECKLIST

CFAA, Inc. realizes that “shopping” for an appealing and appropriate assisted living home for your family member can be both overwhelming and confusing. We hope the following checklist will assist you in choosing a home that best meets your needs.

PHYSICAL STRUCTURE	YES	NO
Does home appear to be safe and secure?		
Are telephones available?		
Can residents have telephones in their rooms?		
Are halls free of obstacles?		
Are exits unobstructed and easy to reach?		
Are fire extinguishers visible?		
Is there an evacuation plan posted?		
Are drills held at least quarterly?		
Are floors clean and non-slippery?		
Are there any obvious odors?		
Are doorways/hallways, rooms wheelchair accessible?		
Is the temperature in the facility comfortable?		
STAFF		
Does the home have a current state license?		
Do staff know the residents?		
Do residents talk freely with staff?		
Do staff show interest in individual residents?		
Are residents treated with respect and dignity?		
Is privacy respected (knocking before entering rooms)?		
Are calls for assistance responded to quickly?		
Is the appearance of staff neat and clean?		
Does there appear to be enough staff to meet residents' needs?		

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RESIDENTS	YES	NO
Do residents appear generally happy?		
Do residents appear to receive good care?		
Do residents appear to respect each other?		
HEALTH RELATED SERVICES		
Does the facility control residents' medications?		
Can residents retain their personal physician?		
Does the facility make medical appointments if resident cannot?		
Does the facility provide transportation for medical appointments?		
Is there a charge for transport to medical appointments?		
Does the facility have a plan to respond to medical emergencies?		
Are staff trained in the provision of emergency First Aid?		
Is there a registered nurse on staff ?		
RESIDENT BEDROOMS		
Does the assigned room appear to meet his/her needs?		
Are rooms attractive, clean, well-lit, well-ventilated?		
Is there a bed, nightstand, and chest of drawers for each resident?		
Is closet space adequate?		
Can residents bring their own furnishings?		
Are provisions made for privacy?		
Is there space for private visits in the home?		
Are rooms private?		
BATH AND SHOWER ROOMS		
Are bathrooms/shower rooms conveniently located?		
Are bathrooms clean, well-maintained and odor-free?		
Are grab bars near the toilet and bathing areas?		
Are bathrooms equipped with locks for privacy?		
How many residents share a bathroom?		
How and how often do residents take showers?		

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OTHER LIVING AREAS	YES	NO
Are living areas sufficient in size for the number of residents?		
Is there sufficient space for visitors, TV watching, conversation?		
Are living areas clean, comfortable and pleasantly furnished?		
Is the facility a smoke-free environment?		
LEISURE TIME ACTIVITY		
Are activity calendars posted?		
Do activities include a variety of interests?		
Are planned activities appropriate to the ability/age of residents?		
How often are there planned outings?		
Do residents participate in planning the activities?		
Are residents encouraged to participate in activities?		
Does the facility provide transportation to community outings?		
Are religious services available within the facility?		
PERSONAL CARE		
Does the facility assist with bathing, grooming, other personal care?		
Does the facility teach personal care to maintain independence?		
KITCHEN AREA		
Is the kitchen clean, well-lit and well organized?		
Are foods stored in a clean, dry area?		
Do staff handle food in a safe, sanitary manner?		
Can residents use the kitchen?		
DINING AREA		
Is the dining room pleasant, comfortable and accessible?		
Can the dining area accommodate all the residents for a meal?		
Is the atmosphere relaxing? (so mealtime is not rushed)		
Can residents choose where and with whom they will eat?		
Are tables convenient for wheelchairs?		

MENU AND FOODS		
Is a menu available? Did the home serve what was on the menu?		
Does the facility monitor nutritional needs?		
Does the facility provide modified diets as needed?		
Is food served hot?		

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MENUS AND FOOD	YES	NO
Do residents appear to enjoy their meals?		
Do residents appear to get enough to eat?		
If served restaurant style, can residents have a second helping?		
Are residents able to have snack foods &/or soft drinks in rooms?		
Are provisions made for residents unable to eat in dining room?		
Do residents have input into meal planning?		
Does the food appear appetizing?		
Do meals appear to be nutritionally balanced?		
Are fresh fruits & vegetables served in season?		
WRITTEN DOCUMENTS		
Is there a program statement? Does it meet the resident's needs?		
Did the facility have any complaints in the past year?		
Is there an admission agreement?		
Is the rate monthly?		
Is rent prorated if resident enters or exits facility mid-month?		
Is there a thirty-day notice for any rate or service change?		
Is the refund policy fair?		
Are there additional charges beyond the basic room rate?		

OTHER OBSERVATIONS: